



Chemical Inventory

Purpose

The purpose of completing a chemical inventory count each week is to ensure we are aware of how much chemical we have on hand at each site, how much chemical we are using and to know when we need to order more chemicals.

Application

A certified manager or assistant manager is required to complete a chemical inventory count. Chemical inventory is to be completed every Monday morning. If for any reason the wash is not open on Monday, the chemical inventory is to be completed the next day that the wash is open.

Definitions

Online Chemical- Chemical that is in the bullseye containers and actively being used during the wash process.

Offline Chemical- Chemical that is stored on site, that is currently not being used in a bullseye container or during the wash process.

Bullseye- The blue containers that hold the chemicals, and are attached to the hydraflex boards by hoses.

Supplies Needed

1. Nitrile Gloves
2. Safety Glasses
3. Gallon measuring stick
4. Store ipad/phone (to access operations portal)

Procedure steps

1. Log into the operations portal and open the chemical inventory form.
2. Go through the chemical inventory form and record the online and offline chemical amounts.
3. Once the amounts have been entered in, submit your inventory count.

Important notes:

- All online measurements are recorded in gallons and can be measured by the sticker on the front of the bullseye containers.
- All chemicals in 30 gal or 50 gal barrels can be measured with the gallon measuring stick. (make sure to use the right side of the measuring stick depending on the barrel size)
- All offline chemicals are counted by 2.5 Gal jugs
- Make sure you are entering the right numbers in for the right chemicals, orders will be placed off of the numbers you submit when completing an inventory count.